

Tim Jones, Board Chair
Jackson-Vinton Community Action, Inc.
740-577-4316

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

EXECUTIVE DIRECTOR

Jackson-Vinton Community Action, Inc. (JVCAI) is a \$5 million non-profit organization providing services and programs to improve the lives of the low-income residents in Jackson and Vinton Counties of Ohio. JVCAI is seeking to hire a dynamic Executive Director with a minimum of 5 to 10 years of senior management experience to build a goal-oriented infrastructure, strong communication systems and a positive working relationship utilizing over 90 JVCAI employees. **Qualifications:** Bachelor's in Business Administration, Social Services, and/or related field; Master's degree or equivalent experience and relevant certifications/licenses, a plus. Must have strong people skills with proven success in community relationships; a proven track record of effectively leading strong advocacy at all levels and public relations work; excellent organizational management skills to develop high performance teams in a culturally inclusive environment to achieve quality projects with outcomes-based data. Expertise required for oversight and management of finance department functions, union contracts and negotiations, strategic planning, fundraising, coordination with local, state and federal agencies/officers and economic development for Appalachian Ohio. Must be a strong communicator, action oriented, team builder, with an innovative approach to business planning. **Requirements:** Applicant chosen will be required to establish residency in the service area within 1 year of being hired. A clean pre-employment background check, drug test, and be insurable under our fleet policy is required. A competitive salary with benefits are offered commensurate with experience and qualifications. An agency application and job description can be found at www.jvcai.org or in person at JVCAI. EEOE, DFWP.

To apply applicant must submit a cover letter, resume', and completed agency application to Tim Jones, Board President, 118 South New York Avenue, Wellston, Ohio 45692. Application Deadline: October 1, 2021.